

Lake Cumberland Area Development District, Inc.

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Request for Proposal

In Search of Home Modifier (Handy-Worker) For Older Adults Home Modification Program

The Lake Cumberland Area Development District is accepting Requests for Proposal (RFP) for a Home Modifier (Handy-Worker) for the Older Adults Home Modification Program – a three-year grant funded program.

The RFP information document may be located on the www.lcadd.org website and on the Lake Cumberland Area Development District's FaceBook page. The information document can also be provided at the Lake Cumberland Area Development District, 2384 Lakeway Drive, Russell Springs KY, 42642.

All Requests for Proposal should be received by **November 30th, 2021** (dated with postmark). Please place the documentation to the attention of Susan Taylor, Director of the Lake Cumberland Area Agency on Aging and Independent Living (LCAAIL) at the Lake Cumberland Area Development District (LCADD) at PO Box 1570, Russell Springs KY, 42642.

Proposals will be evaluated based on criteria that include the individual's proximity to LCADD's 10-county area, years of home modification experience and the ability to produce proof of license and insurance, when applicable. LCADD reserves the right to reject any and all responses.

The Lake Cumberland Area Development District is an Equal Opportunity Employer (EOE).

POSITION TITLE: Home Modifier (Handy-Worker)

POSITION QUALIFICATIONS: Applicant must be experienced in home modifications, specifically those that are meant to assist older adults "age in place" by supporting their ability to live independently. Applicant must be able to dedicate sufficient time to each project to complete the project timely, efficiently and successfully.

Other qualifications include:

- a. Must participate in an onboarding process designed by the grantee before performing work that reflects the program's desired approach to interacting with older adults and their caregivers and families;
- b. Must be licensed, bonded, and insured – as applicable – in accordance with state and local requirements;
- c. For mobile homes and manufactured homes, must follow state licensing requirements for repair/modification of mobile homes and manufactured homes, as applicable;
- d. Must provide a one-year warranty period for all completed modifications.

POSITION DESCRIPTION: The Home Modifier (Handy-Worker) will be responsible for completing approved home modifications as ordered by the Program Manager. The Home Modifier will work with the Program Manager to identify modification products to best meet the needs of the program recipient that are within the program's scope of work - functionally and financially. The Home Modifier will complete the ordered modification within a set timeframe which will then be reviewed and approved if the modification is assessed and found to be satisfactory. Modifications may include, but are not limited to: exterior lighting, ramps, handrails/grab bars, uneven floor repair, installation of automatic stove turnoff devices, tub modification for easy entry, wheelchair accessibility modifications, mailbox adjustment for easier reach and installation of anti-slip surfaces.

ABOUT THE GRANT-FUNDED PROGRAM: The OAHMP model focuses on low-cost, high-impact home modifications. The OAHMP model primarily relies on the expertise of a licensed Occupational Therapist (OT) to ensure that the home modification addresses the client's specific goals and needs and promotes their full participation in daily life activities. The OT is trained to evaluate clients' functional abilities and the home environment and has knowledge of the range of low-cost, high-impact environmental modifications and adaptive equipment used to optimize the home environment and increase independence.